

CHAPTER 11
CITY OF MAPLE LAKE

ORDINANCE REGULATING PARKS

11.01 PARK BOARD

1. Establishment. There is hereby created the Maple Lake Park Board.
2. Scope and Purpose. The scope of the activity of the Maple Lake Park Board shall consist of advising the City Council regarding matters relevant to the park system operated by the City of Maple Lake including Ney Park. The general purpose of this Board is to monitor and reflect the attitudes and concerns of the citizens of Maple Lake relative to the parks system, and to advise the City Council of citizen attitudes and policy matters relevant to parks functions.
3. Duties and Responsibilities. The responsibilities of the Park Board shall be:
 - A. Develop and recommend to the City Council, and upon its adoption, monitor the execution of, a comprehensive park plan including a park classification system for the parks functions within the city, and from time to time make recommendations for any changes the Board deems necessary or desirable.
 - B. Annually report to the City Council regarding achievements toward fulfillment of such comprehensive plan and recommended amendments.
 - C. Frequently visit city parks in order to continually review and evaluate the parks system.
 - D. Develop and recommend methods to stimulate positive public interest in parks.
 - E. Develop and recommend feasible methods of discouraging vandalism and destruction of park facilities.
 - F. Develop and recommend feasible methods of financing recommended park improvements.
 - G. Serve as a forum for the citizens of the city to voice their opinions regarding parks.
 - H. Coordinate with the school district to encourage the interchangeable use of city and school district facilities and programs.
 - I. Encourage dissemination of information to and coordination with city organizations interested in the parks, such as garden clubs and civic organizations.
 - J. Encourage coordination with other communities and agencies to the extent appropriate in matters relevant to the parks.

- K. Develop and transmit recommended capital improvements annually to the City Council for inclusion in the capital improvements budget.
 - L. Review and make recommendations to the City Council on development proposals consistent with adopted policies, ordinances, regulations and the comprehensive plan.
 - M. Review all subdivision plats prior to preliminary plat approval and recommend to the City Council whether to accept land or cash in lieu of land to satisfy the park dedication ordinance, and in what amounts and what locations.
 - N. Review and recommend items to be included in the park budget.
 - O. Notwithstanding any statute to the contrary, the Park Board shall have only the duties and responsibilities specifically set forth herein. The Park Board shall be an advisory body to the City Council and shall not have general power to operate the city parks system, hire employees, enter into contracts or spend money.
4. Members and Terms. The Park Board shall consist of seven members appointed by the City Council for staggered terms of three years each. The initial appointments shall be as follows: three members shall be appointed for three year terms, two members shall be appointed for two year terms, and two members shall be appointed for one year terms.
 5. Qualifications for Membership. Members of the Board shall be residents of the City of Maple Lake while serving on the Park Board and shall represent as broad a range as possible of interests in the parks.
 6. Resignations, Removals and Vacancies. Board members may resign voluntarily or may be removed from office by a majority vote of the City Council at any time for any reason or no reason. Any member appointed to a term for which his/her predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of his/her term of office, a member shall continue to serve until her/his successor is appointed.
 7. Park Board Chair. The Park Board chair shall be appointed annually by the City Council on recommendation of the Park Board, and may be removed by the City Council at any time for any reason or no reason. The responsibilities of the Park Board chair shall be:
 - A. Preside over meetings of the Park Board.
 - B. Appear, or designate a representative to appear, before the City Council and Planning Commission to present the viewpoint of the Park Board in matters pertaining to parks as they relate to business under consideration by the City Council or Planning Commission.
 - C. Review all City Council and Planning Commission minutes and inform the Park Board of matters relevant to park functions.
 - D. Provide the liaison with other governmental and volunteer organizations in matters relating to the parks for the purpose of obtaining and providing timely information.

8. Vice Chair. The vice chair shall be appointed annually by the City Council on recommendation of the Park Board and may be removed at any time for any reason or no reason. The responsibilities of the vice chair shall be:
 - A. Preside over meetings of the Park Board in the absence of the chair.
 - B. Such other duties as may be assigned by the chair or by the City Council from time to time.
9. Compensation. Park Board members shall be paid at the same rate as members of the Planning and Zoning Commission, as established by the City Council.
10. Rules and Procedures. The Park Board shall adopt such rules and procedures as may be necessary for the proper execution and conduct of its business.
11. Meetings. The Park Board shall hold regular meetings. The meeting times, dates and locations shall be established by the Park Board at its first meeting of the calendar year for each year, or from time to time during the year. Official minutes of each meeting shall be kept by the city clerk or her/his designate. All Park Board meetings shall be open to the public.
12. Staff. The city clerk's office shall provide staff assistance to the Park Board. The staff shall perform such ministerial duties on behalf of the Park Board as may be requested by the Park Board and approved by the city clerk.
13. Quorum. A majority of the entire Park Board shall be a quorum to transact business, and less than a quorum may recess a meeting to a future date. In the event of conflicts of interest or vacancies, the "entire Park Board" shall be temporarily reduced to include only those members legally entitled to participate, and a quorum shall be a majority of the temporarily reduced "entire Park Board."

11.02 PARK HOURS

Municipal parks within the City of Maple Lake shall be open to the public from 7:00 A.M. to 10:00 P.M. Any person violating this ordinance shall be guilty of a petty misdemeanor. This ordinance shall not apply to activities conducted under the auspices of the City of Maple Lake or Independent School District #881.

11.03 VEHICLES PROHIBITED IN PARKS.

No person shall operate any motorized vehicle in any City park at any time, without the express prior approval of the City Council or the city parks supervisor. As used in this ordinance, the phrase "motorized vehicle" shall include specifically, but not exclusively, any: all terrain vehicle, automobile, dune buggy, four-wheeler, golf car, moped, motorcycle, pick-up, scooter, snowmobile, three-wheeler, truck, or van; but shall not include a motorized wheelchair while it is being used by a disabled person nor an emergency, police or rescue vehicle while it is being used for official business. A person who violates this section shall be guilty of a petty misdemeanor.