

**PLANNING COMMISSION  
MINUTES  
March 14, 2007**

The meeting of the Maple Lake Planning Commission was called to order at 7:03 p.m. by Chairperson Grant in the Council Chambers of the City of Maple Lake.

MEMBERS PRESENT: Grant, Bell, Ribaldo, Rivers, and Northenscold.

ABSENT: None.

STAFF PRESENT: Mayor Michael Messina, City Attorney Rhonda Pagel and Deputy Clerk Lee Ann Yager

**Approval of Minutes**

A motion was made/seconded/passed, (m/s/p), Northenscold/Rivers, to approve the December 13, 2006 Planning Commission minutes.

**Public Hearing – Jewel Cabinets Conditional Use Permit**

The regular meeting closed and the public hearing opened at 7:04 p.m. to consider the request of Scott Bohn & Julie Kreitz of Jewel Cabinets to operate a cabinet refacing business located at 115 1<sup>st</sup> Street W, PID#110-020-007010. They have owned and operated the business for 7 years and are currently renting in Monticello. This would not be retail based because their customers would be by appointments. They would have displays of cabinets. They want to install a finishing booth in the building that will meet OSHA requirements. They have spoken to the Fire Chief and he saw no problem with their plans. Also discussed were: proper fire suppression system; heating & ventilation; lighting; recommended delivery time of 7:30 a.m. to 3:30 p.m.; location of deliveries and location; signs; hours of operation; and parking. This business falls within the guidelines of the B-1 Zoning District. No public comments were received. The public hearing closed and the regular meeting opened at 7:33 p.m. A motion was m/s/p, Ribaldo/Northenscold, to recommend the City Council approve the Conditional Use Permit for Jewel Cabinets with the following conditions: parking of no more than 4 vehicles in the front of the building; storage to be inside or screened; hours of production limited to 6:00 a.m. to 6:00 p.m.; signage to comply with zoning ordinance but allow a temporary vinyl sign for a period of 1 year; business to meet OSHA and ANSI standards.

**Continuation of Floor Drains**

A discussion was held on the concerns of floor drains in residential garages. Some of those concerns were sand, gravel and oil going into the sanitary sewer. Some cities allow floor drains provided they go into the sanitary sewer and have a settling trap in the basement; others cities allow them to daylight, while other cities don't allow them at all. A motion was m/s/p, Rivers/Ribaldo, to recommend the City Council not allow floor drains in residential garages.

**The Role of the Planning Commission**

A lengthy discussion was held on the role of the Planning Commission. Messina explained the history of the Planning Commission and the reestablishment of the new Commission once our Comprehensive Plan and updated Zoning Ordinance were in place. The Planning Commission takes a little pressure off the City Council by acting as a buffer between the residents/businesses and the Council. The Planning Commission is an advisory board set to uphold the policies and procedures set by the Council. The Comprehensive Plan was created after receiving citizen input and many public meetings. The Zoning Ordinance was updated through a review committee. Future committees would include Planning Commission representation.

Once the sewer plant issues are resolved, the Commission will be able to see more projects from start to finish, rather than only smaller items like a garage variance. Rivers gave information he received on ways to build a

better Planning Commission. Some of those items discussed were: statement of purpose for the Planning Commission; schedule for review of comprehensive Plan and Ordinances; bylaws; public meetings; training; and brainstorming sessions through interactive meetings with the Chamber of Commerce and City Council. The Commission would like to see the Council provide them with a Statement of Purpose for the Planning Commission and establish a timeline for review of the Comprehensive Plan and Ordinances.

**Other Business**

None.

**Adjournment**

A motion was m/s/p, Ribaud/Bell to adjourn at 9:13 p.m.

Attest,

Deputy City Clerk