

**PLANNING COMMISSION  
MINUTES  
January 16, 2008**

The meeting of the Maple Lake Planning Commission was called to order at 7:03 p.m. by Chair pro tem Northenscold in the Council Chambers of the City of Maple Lake.

MEMBERS PRESENT: Grant (arrived at 7:06), Bell, Ribauda (arrived at 7:07), Rivers, and Northenscold.

ABSENT: None.

STAFF PRESENT: City Attorney Rhonda Pagel and Deputy Clerk Lee Ann Yager.

OTHERS PRESENT: Mike O'Loughlin, Todd Borell, and Barbara Carnes.

**Approval of Minutes**

Rivers stated that the minutes should reflect (under Other Business) that the Planning Commission members shall receive copies of the notes for the consultant's meeting. A motion was made/seconded/passed, (m/s/p), Rivers/Northenscold, to approve the December 12, 2007 Planning Commission minutes as amended.

**Replacement for Ribauda Planning Commission Position.**

Applicants were interviewed for the position being vacated by Charlene Ribauda.

Mike O'Loughlin is a former city council member and served as the Planning Commission representative. He stated that he is dedicated to the rights of homeowners and thinks that we are getting "over-lawyered" and need more common sense. He stated that his goals would be to loosen restrictions while maintaining integrity, and to reduce variances.

Todd Borell grew up in Maple Lake and has served on the Fire Department for 20 years. He has owned his own remodeling contracting company for the past 6 years. He stated that he would like to see the town grow and feels he would be an effective part of that growth.

Barbara Carnes is retired and is a homemaker. She has worked in retail and office environment in the past. She stated that she likes the small town friendliness of Maple Lake and would like to get involved in the community.

After the three applicants were interviewed, the Planning Commission discussed the individual applicants and what they perceived as their strengths and weaknesses. A motion was made/seconded/passed, (m/s/p), Ribauda/Rivers, to recommend the City Council appoint Todd Borell as the Planning Commission replacement for Ribauda.

**Continuation of Sign Ordinance Revision.**

The Commission reviewed the sign descriptions and compiled a listing of what district they feel these signs should be located as follows:

Construction sign – all districts with residential size limits for residential and non-residential  
Development sign – all districts  
Directory sign – B1, B2, RB1, R4, I1, regulate size  
Electronic Graphic Display sign – B1, B2, I1,  
Employment sign – all districts, but amend for the location of sign  
Flag – all districts  
Flashing Sign – B1, B2, I1  
Freestanding sign – all districts, but may be a definition, not a category  
Government – all districts  
Ground – B1, B2, I1, R4, AG  
Holiday sign – definition, not a category  
Illuminated sign – not a category, a definition  
Incidental sign – all districts, or not a category – should not be included as part of overall sign square  
footage  
Inflatable device – B2  
Information sign – all districts, or not a category  
Interior sign – definition, not a category  
Institutional sign – all districts  
Integral sign – definition, not a category  
Legally Established Non-Conforming - definition, not a category  
Logo – definition, not a category

**Other Business**

The Planning Commission stated their appreciation to Charlene Ribaldo for her dedicated service.

**Adjournment**

A motion was m/s/p, Ribaldo/Bell, to adjourn at 9:07 p.m.

Attest,

Deputy City Clerk