

MAPLE LAKE CITY COUNCIL

September 18, 2007 – Minutes

The Maple Lake City Council was called to order at 7:02 p.m. by Mayor Pro-Tem Northenscold.

MEMBERS PRESENT: Dircks, Geyen, Kelly, and Northenscold.

ABSENT: Messina.

OTHERS PRESENT: City Attorney Rhonda Pagel, City Engineer Jeremy Mathiason, and City Clerk/Treasurer Linda Hruby.

Approval of Agenda

A motion was made/seconded/passed, (m/s/p), Kelly/Dicks, to approve the agenda, with the following additions under Consent Agenda e. Include with city attorney review and approval, and under NewBusiness g. Resolution to Award Ney Park Trail Bid.

Consent Agenda

A motion was m/s/p, Kelly/Dircks, to approve the Consent Agenda including Approval of the September 4, 2007 Minutes; Approval of Disbursement List #07-17 and #LS09-18-07; Approval to Purchase a Computer for City Hall at a Cost of \$1,275.00; Approval of June Financial Reports; and Approval to Enter into a Contract with Expert T Billing for Ambulance Billing at a Cost of \$24.90 per Run Beginning October 1, 2007, per Recommendation of the Fire Chief and with City Attorney Review and Approval.

New Business

Maple Lake Fire Relief Association – Benefit Increase

Fire Chief Todd Borell was present stating that the Relief Association is seeking approval to raise the pension benefit from \$1,500 per year of service to \$1,700 per year of service. Borell stated that there are adequate funds for this increase and that the city would not be required to put any extra money into this fund to cover the increase. A motion was m/s/p, Dircks/Kelly, to approve increasing the pension benefit of the Maple Lake Fire Relief Association from \$1,500 per year of service to \$1,700 per year of service.

Planning Commission Report

Northenscold reported that Frank Dean, LLC submitted an application for an Interim Use Permit for a sign larger than 60 square feet, which the Planning Commission recommended the City Council approve. Dean Hoglund was present. A motion was m/s/p, Northenscold/Dircks, to adopt **Resolution #R2007- 32**, to approve the sign request of Frank Dean, LLC located at 220 State Highway 55 and legally described as Lot 6, Block 1, Judes Industrial Park, PID #110-033-001060, with the following conditions: the property comply with all laws and regulations, the property be maintained, and the following: the dimensions be as presented (minor style changes from the application are permitted); no spot or beamed lighting; decorative rock & shrubs must be placed around the base of sign; the applicant shall work with city staff on placement of sign; and the Interim Use Permit shall expire when the site is no longer occupied by the retail center, per Planning Commission recommendation. All present voted aye.

Northenscold reported that Thomas Elsenpeter submitted applications for rezoning Lots 13 – 16 from R-1, Urban Residential District to B-2, Highway Business District and an Interim Use Permit for an interim home occupation, which the Planning Commission recommended the City Council deny. Northenscold stated that the rezoning could not be granted without an amendment to the Comprehensive Plan and the Zoning Ordinance. Another issue addressed by neighbors and the Planning Commission was traffic and safety concerns. A motion was m/s/p, Northenscold/Kelly, to adopt **Resolution #R2007-33**, to deny the rezoning request as it is inconsistent with the Comprehensive Plan and is not in the best interest of the City, per Planning Commission recommendation. All present voted aye. A motion was m/s/p, Northenscold/Dircks, to adopt **Resolution #R2007-34**, to deny the interim use permit for an Interim Home Occupation based on the fact that it is not compatible with the Comprehensive Plan, does not meet the requirements of an Interim Home Occupation and the other findings as outlined in the Planning Commission Report of Recommendations, per the Planning Commission recommendation. All present voted aye.

A discussion was held regarding the Zoning Ordinance requirement that used car sales be stored within a building.

Northenscold stated that the Planning Commission continued reviewing definitions for the sign ordinance.

Park Board Report

Geyen reported that Dawn Nelson was present regarding the ice skating rink. Nelson stated the previous rink was small, not enough exposure, safety issues, and thought the rink should be moved to another spot. Geyen stated it was the consensus of the Park Board to recommend the City Council set up a skating rink on a trial basis at the Maple Lake beach by the picnic tables. Hruby reported that the Loss Control with LMC stated that there should be 8 inches of ice, area kept clear, proper signage with rules and a statement that the city is not liable for any injuries. A motion was m/s/p, Geyen/Dircks, to set up a skating rink on a trial basis at the Maple Lake beach by the picnic tables, with proper signage, requesting assistance from the Fire Department for flooding the rink, per Park Board recommendation.

Geyen stated that a discussion was held regarding the Maple Lake Softball Association promissory note with a current balance of \$5,112.65. The money was used for park improvements and it was the consensus of the Park Board to forgive the promissory note loan. A motion was m/s/p, Geyen/Dircks, to forgive the promissory note loan to the Maple Lake Softball Association in the amount of \$5,112.65.

Geyen reported that a discussion was held regarding concrete work at Bolduan Park. A motion was m/s/p, Geyen/Kelly, to approve concrete work for the grandstand area this year at an approximate cost of \$1,650 for concrete with the work to be completed by the maintenance department and volunteers, and the dugout and bleacher areas to be completed when the drainage issue is resolved, per Park Board recommendation.

Geyen stated that two quotes for lights for Bolduan Park were received as follows: wood poles - \$125,816 and metal poles - \$155,385. The Park Board recommends the metal poles. The Maple Lake Softball Association is having a raffle, which could raise \$23,000 for this project. Additional information is being obtained regarding used lights, donated poles, and a 3-10 year

contract option to purchase the lights. The City does not have funds in the budget for this project and did not budget any funds for 2008.

Geyen reported that the City received a quote from Carefree Lawn Sprinklers for \$31,987 to install sprinklers. Hruby reported that 2 additional quotes were received after the Park Board meeting as follows: FSM Irrigation for \$24,000 and North Metro Landscaping for \$30,000. The Park Board recommended the sprinkling of the fields be coordinated with the storm sewer project. Sawatzke will review the bids and this item will be addressed at the next meeting.

Geyen stated that the following quotes for a Cushman Maintenance machine were received: 1998 model for \$4,000; new machine for \$12,000; and a demo for under \$10,000. Lawrence Manuel was going to look at the 1998 model. This matter was tabled until the next meeting.

A motion was m/s/p, Dircks/Kelly, to purchase fence guards for Bolduan Park for safety issues at a cost not to exceed \$2,000, to be installed by the maintenance department, per Park Board recommendation.

Geyen stated that ag lime costs \$25.10 per ton and that Bolduan Park would require 500 tons, the community park 50 tons, and Irish Stadium 20 tons. A motion was m/s/p, Dircks/Kelly, to authorize the purchase of ag lime for the community park and Irish Stadium and the removal and replacement of ag lime at Bolduan Park, per Park Board recommendation.

A crosswalk and trail crossing signs (in both directions) will be installed on Spruce Avenue North as part of the 2007 Trail Improvement Project.

Stop Signs and Truck Traffic Signs on Maple Avenue North

Mathiasen reported that at the last meeting residents expressed concerns regarding traffic on Maple Avenue North and requested a four-way stop sign. Mathiasen recommends a four-way stop sign at the intersections of Maple Avenue North and 6th Street and Maple Avenue North and Congress Street. He also recommends that no truck traffic signs be installed on 7th Street NW and on Maple Avenue North. A discussion was held regarding no truck traffic signs vs. tonnage signs for the road. Mathiasen had an estimated cost for the six signs and posts of \$552. A motion was m/s/p, Dircks/Kelly, authorizing staff to obtain price quote for the signs, purchase 4 stop signs and 2 truck signs, install stop signs on Maple Avenue North at the intersections of 6th Street and Congress Street and install truck traffic signs on 7th Street NW and Maple Avenue North which satisfy regulations the Sheriff's Department can enforce.

Maple Avenue North Residents – Street Project

No residents were present. Mathiasen updated the Council stating that the patching on Maple Avenue North and Congress Street was completed. At the last meeting it was the consensus of the Council to do a minimal amount of patching on Maple Avenue North this year. However, the contractor started work before talking to Mathiasen and removed 200 feet of roadway. The City did not have time to notify residents in the area. Geyen questioned why the drain tile was not put in this year and felt that money was wasted if we have to re-do this street next year. Mathiasen stated tiling should all be done at the same time and curb and gutter improvements are needed. Dircks stated there was not time to hold public hearings for this project this fall. Mathiasen stated that the work to be done next spring is extensive and requires the City to go through the assessment process.

Mathiasen informed the Council that the Geneva Road project would be closed out at the next meeting and the Council should look at the road before that meeting.

Heritage Development Letter of Credit #774

Pagel stated that the City holds a Letter of Credit in the amount of \$100,000 for Heritage Development Paumen 3rd Addition. Premier Bank has notified the City that they will not renew the Letter of Credit. Heritage Development has until September 28 to provide the City with a replacement Letter of Credit or the City can proceed to draw on the Letter of Credit and use the proceeds to pay for taxes, assessments, and outstanding fees. The City also holds a \$450,000 subdivision bond for this development. Staff will review the remaining items to be done in this development and bring this matter to the Council on their October 16 meeting. A motion was m/s/p, Dircks/Kelly, to adopt **Resolution #R2007-35**, authorizing the mayor and city clerk to sign a sight draft to draw on the \$100,000 Letter of Credit if the developer does not provide a replacement Letter of Credit by September 28, 2007. All present voted aye.

Award Ney Park Trail Bid

Mathiasen reported that Wright County awarded the Ney Park Trail Bid to Mid Minnesota Hot Mix on September 11, 2007 in the amount of \$208,680. A motion was m/s/p, Kelly/Dircks, to adopt **Resolution #R2007-36**, to approve the Ney Park Trail Improvement Bid of \$208,680 from Mid Minnesota Hot Mix awarded by Wright County. All present voted aye.

A pre-construction meeting will be held on September 19, 2007 and construction will start as soon as the contracts are signed. The project is scheduled to be completed this fall.

Old Business/Directive

None.

Administrative Issues

Airport Commission meeting September 25, 2007, 1:00 p.m.

Adjournment

A motion was m/s/p, Dircks/Kelly, adjourn the meeting at 8:10 p.m.

Attest,

City Clerk/Treasurer