

## MAPLE LAKE CITY COUNCIL

October 2, 2007 – Minutes

The Maple Lake City Council was called to order at 7:02 p.m. by Mayor Messina.

**MEMBERS PRESENT:** Dircks, Geyen, Kelly, Messina, and Northenscold.

**ABSENT:** None.

**OTHERS PRESENT:** City Attorney Rhonda Pagel, City Engineer Jeremy Mathiason, and City Clerk/Treasurer Linda Hruby.

### **Approval of Agenda**

A motion was made/seconded/passed, (m/s/p), Kelly/Dircks, to approve the agenda, moving Consent Agenda d. Approval of Payment No. 2 to Mid-Minnesota Hot Mix, Inc., for the 2007 Trail Improvements in the amount of \$22,646.39, per Engineer's Recommendation, to New Business f.

### **Consent Agenda**

A motion was m/s/p, Kelly/Northenscold, to approve the Consent Agenda including Approval of the September 18, 2007 Minutes; Approval of Disbursement List #07-18 and #LS10-02-07; and Approval of Payment No. 4 to Gridor Construction for the Water Filter Improvement in the amount of \$128,939.00, per Engineer's Recommendation; Approval of Payment No. 2 to Mid-Minnesota Hot Mix, Inc.

### **New Business**

#### **Resolution – Water Emergency and Conservation Plan**

The city submits an annual water report to the DNR, stating the annual water usage. The DNR requires that a Water Emergency and Conservation Plan be submitted every 10 years. Sawatzke prepared this report, which requires City Council approval. The Plan is then sent to the DNR for their approval. A motion was m/s/p, Messina/Kelly, to adopt **Resolution #R2007-39**, to adopt the 2007 Water Emergency and Conservation Plan. All present voted aye.

#### **Resolution – Geneva Road-Street and Utility Improvement-Final Payment and Project Acceptance**

Mathiasen reported that the work for Geneva Road has been completed and recommends the final payment of \$23,625.22 be paid to Mid Minnesota Hot Mix, Inc. The total cost of the project was \$421,311.85. A motion was m/s/p, Northenscold/Dircks, approving the final payment of \$23,625.22 to Mid Minnesota Hot Mix, Inc. for Geneva Road. Mathiasen also recommends the City Council accept the Geneva Road Street and Utility Improvements and authorize staff to sign the project acceptance form. A motion was m/s/p, Messina/Kelly, to adopt **Resolution #R2007-40**, approving the Geneva Road Street and Utility Improvements, which included sanitary sewer, water main, storm sewer and street improvements and authorizing staff to sign the project acceptance form accepting this project for perpetual maintenance. All present voted aye.

### **Airport Commission Report**

The Airport Commission recommends that the City Council close out the seaplane base since it is not being used. A motion was m/s/p, Messina/Kelly, authorizing the mayor to sign the appropriate forms to close the seaplane base, per Airport Commission recommendation.

Bill Mavencamp has been paying for the DeFoe property since 2004 and a promissory note has never been approved. A motion was m/s/p, Messina/Kelly, to approve the Promissory Note with Wright Aero, Inc. for the purchase of the DeFoe property for \$135,000, payable in monthly installments of \$1,000, commencing June 1, 2004, per Airport Commission recommendation.

Pagel reported that additional information regarding a Fuel Facility Agreement has been received from the League of Minnesota and requested that this issue be tabled until the next meeting.

Messina reported that the Airport Commission held a discussion regarding the following concerns: trees on the southeast end of the runway, crack filling, federal designation, drainage ditch and fill, including Wetland Mitigation, land acquisition, and hangar maintenance. A motion was m/s/p, Messina/Kelly, to instruct staff to inspect and inventory the airport hangars and present a list of improvements to the City Council, per Airport Commission recommendation.

The Airport Commission held a discussion regarding the ground lease including the sale of ownership of hangars, maintenance and repair of hangars, hangars are to be for aviation purposes only, and the due dates for bills will be January 15 and July 15. This information will be printed on future invoices.

A motion was m/s/p, Messina/Dircks, to approve the sale of the Joe Mayer hangar, Unit F-4, to John Ackerman, per Airport Commission recommendation.

### **Annandale-Maple Lake Wastewater Commission Report**

Messina reported that the Commission met on September 25, 2007 and a report will be given at the next meeting.

### **Happy Knoll Estates, 3<sup>rd</sup> Addition**

The City received a letter from Developer Mark Woolston requesting an extension of time for the Preliminary Plat for Happy Knoll Estates, 3<sup>rd</sup> Addition. A motion was m/s/p, Northenscold/Dircks, for an extension of time for the Preliminary Plat for Happy Knoll Estates, 3<sup>rd</sup> Addition from October 5, 2007 to October 5, 2008, per request from the developer.

### **2007 Trail Improvements**

A discussion was held regarding the condition of the new trail with concerns expressed regarding one area that has washed out; ripples on the trail; potential issues with mowing both sides of the trail; and cracked cement at the end of the trail. Mathiasen stated that there is a drainage problem with one of the businesses, which is being worked on to resolve the problem; the ripples will be smoothed out next spring if necessary; the cracked cement on the east side of Spruce Avenue North has a warranty and will be replaced; and Sawatzke, Mathiasen and Messina will walk the trail to determine mowing issues and other matters regarding the trail. Pete Mavencamp was present, stating that he would never accept the trail as it is, but would make them take it out and do it right. Mathiasen stated that the final payment for this trail will be made next spring. A

motion was m/s/p, Messina/Kelly, to approve Payment No. 2 to Mid-Minnesota Hot Mix, Inc. for the 2007 Trail Improvements in the amount of \$22,646.39, per Engineer's Recommendation.

### **Old Business/Directive**

#### **Ramsey Lake**

The City Council received the results of the Ramsey Lake Survey. Pagel stated that the percentage was as follows: No. 1 – at \$30,000 was 28%; would not sign was 30%; No 2 – no was 44%; and No. 3 – no was 43%. Messina stated that the survey speaks volumes and didn't know if there was anything the city could do.

Charlotte Lien stated she had concerns regarding the survey stating that she needed to know the cost before answering No. 2 and 3. Messina stated this letter was sent to gauge the interest of residents. Lien stated that they will return to the township and work with them and the county. Lien thanked the city for their time.

Dan Malinski questioned when Ramsey Lake Heights would be in the orderly annexation plan. Messina stated that the city would develop land within the city limits before we develop any township land. Pagel stated the Comprehensive Plan projects an order of the city's anticipated growth. Messina stated that the process for annexation involves a property owner or a group of residents coming to us with a request or petition for annexation. The city does not aggressively go out and take land.

No action was taken.

#### **Bolduan Park**

Mathiasen stated that LaTour Construction plans to start work October 15, 2007. The city needs to meet with Wayne Paumen to finalize easement agreements. The first part of this project is storm sewer improvements. The second part will involve park improvements as follows: extend water service 200 feet at an approximate cost of \$6,500, placing a swale between the two fields at an approximate cost of \$1,500, and outfield work consisting of adding additional dirt and leveling at an approximate cost of \$4,000. The finalization of these details will be brought back to the City Council at the next meeting.

Sawatzke reviewed the 3 quotes for sprinklers for Bolduan Park and recommends the City Council approve the irrigation quote from FSM Irrigation at a cost of \$24,000. A motion was m/s/p, Kelly/Northenscold, to approve the quote of \$24,000 from FSM Irrigation for installation of sprinklers at Bolduan Park.

The City has not received any new information regarding the Cushman maintenance machine.

#### **Addition to Pre-Application for Small Cities Development Program**

The Council received a memo from John Meyer requesting authorization to include the rehabilitation of Maple Manor East and West in the Small Cities Development Program pre-application. A motion was m/s/p, Messina/Dircks, authorizing John Meyer to include the rehabilitation of Maple Manor East and West in the Small Cities Development Program pre-application.

**Heritage Development Update**

Pagel reminded the Council that Premier Bank notified the city that they will not renew the Letter of Credit in the amount of \$100,000 with Heritage Development and that Heritage Development had until September 28, 2007 to provide the city with a replacement Letter of Credit. Heritage Development has not responded. The city will get the money from the Letter of Credit this Friday. Pagel also stated that she will have information regarding drawing on the subdivision bond at the next meeting.

**Administrative Issues**

None

**Open Forum**

Bob Jensen and Brian Wall, representing the Wright County Amateur Radio Society, were present requesting overnight use of the Community Park on the weekend of June 21-22 from 1:00 p.m. on June 21 to 4:00 p.m. on June 22. They stated that they have used parks in surrounding cities in the past and part of their program is setting up their equipment in different areas each year. Typically, there would be 15-20 people using the park overnight. Messina stated that staff would review this request and the Council would have an answer within a month.

**Adjournment**

A motion was m/s/p, Dircks/Kelly, to adjourn the meeting at 8:06 p.m.

Attest,

City Clerk/Treasurer