

MAPLE LAKE CITY COUNCIL

November 20, 2007 – Minutes

The Maple Lake City Council was called to order at 7:00 p.m. by Mayor Messina.

MEMBERS PRESENT: Dircks, Geyen, Kelly, Messina, and Northenscold.

ABSENT: None.

OTHERS PRESENT: City Attorney Rhonda Pagel, City Engineer Jeremy Mathiason, and City Clerk/Treasurer Linda Hruby.

Approval of Agenda

A motion was made/seconded/passed, (m/s/p), Kelly/Dircks, to approve the agenda, with the following addition under New Business: d. Encroachment Permit – Frank Dean, LLC.

Consent Agenda

A motion was m/s/p, Dircks/Northenscold, to approve the Consent Agenda including Approval of the November 8, 2007 Minutes; Approval of Disbursement List #07-21 and #LS11-20-07; Approval of the following 2008 Licenses: Split Liquor and Sunday Liquor to Madigan's Pub & Grill, Inc. and to J.L. Pettit Investments, LLC, dba. Maple Lake Bowl, and Off-Sale Non-intoxicating Beer License to H & H Sport Shop, Contingent upon submitting a Certificate of Insurance; and Approval of Payment No. 5 to Gridor Construction for the Water Filter Improvement in the amount of \$118,605, per Engineer's Recommendation.

New Business

Planning Commission Report

Northenscold reported that the Planning Commission held a discussion on the proposed changes to the fee schedule, expressing concerns regarding the Planning and Zoning fees. A public hearing on the fee schedule will be held by the Planning Commission in December. The Commission continued to work on the Sign Ordinance revisions, completing all definitions, and compiling a listing of what district they feel these signs should be located. Ribaldo submitted her resignation from the Planning Commission. Todd Borell expressed interest in becoming a member of the Planning Commission. It was the consensus of the Council to advertise for this position. A motion was m/s/p, Northenscold/Kelly, to advertise for the open seat on the Planning Commissioner in the Maple Lake Messenger, government channel, and WEB site with a deadline for submissions of application by December 3, 2007.

Amend Investment Policy

Hruby stated that the Council received a memo in their packet regarding amending the Investment Policy regarding collateralization for investments. The policy presently requires collateral to be at 140% of the market value of principal and accrued interest for notes secured by first mortgages. Since the City has historically required collateralization at 110%, Hruby recommended the Investment Policy be amended by eliminating the 140% requirement. A motion was m/s/p, Messina/Kelly, to adopt **Resolution #R2007-47**, to amend the Investment Policy by eliminating the following statement: When the pledged collateral consists of notes secured by first mortgages, the collateral level will be 140% of the market value of principal and accrued interest. All present voted aye.

Resolution Certifying Delinquent Utility Bills

A motion was m/s/p, Messina/Dircks, to adopt **Resolution #R2007-48**, to certify delinquent utility bills to the real estate taxes in the amount of \$13,050.18, payable in 2008 as follows: Patrick Albrecht, \$146.58; Sharon Allen, Neal Freer, \$70.00; AMC Mortgage Service, \$120.01; Bassie Properties, \$60.00; Kenneth Wittinger (Nicki Bates), \$282.52; Renee Baughman, \$118.31; Bradley Beneke; \$145.96; Kenneth Wittinger (Lynn Christopherson), \$788.08; Christopher & Jolene Coleman, \$175.59; Chris Collins, \$179.04; Donald Jude (Jason/H Kloster Dircks), \$257.34; Christine Dombrowski, \$57.76; Tom Ebert, \$356.55; Thomas Elsenpeter, \$210.91; Timothy Fuller, \$191.55; Donald Jude (Chad Gader), \$189.74; Mountain Pass Prop Mgmt (Chad Gader), \$150.34; Donald Jude (Craig & Eva Gage), \$262.65; Mike Grant, \$117.50; Carey Grennier, \$419.68; Kenneth Wittinger (William Grubs), \$82.50; Jeryl Hanson, \$116.65; Chris Hawkinson, \$288.29; Bane Properties (Rhonda Hoffmann), \$311.45; Bassie Properties (Brandy Hunter), \$97.42; Erik & Ciann Jackson, \$413.13; Edward & Peggy Janiak, \$143.67; Stacie Jastrzebski, \$151.40; Silverstone Ventures (David Johnson), \$394.86; Melissa Johnson, \$212.12; Chad Paumen (Deanna Juhl), \$192.06; Carl & Rebecca Karvonen, \$305.45; Silverstone Ventures (Melvin Lambert), \$155.39; Patricia Lipponen, \$97.50; Silverstone Ventures (Carrie Mackenzie), \$839.74; Theresa Maire, \$104.24; Oscar Mason, \$65.24; Eric Meyer, \$208.74; Robby Mills, \$227.33; Randy Moody, \$352.21; Ray & Mary Nagangast, \$196.44; Geoffrey & Kristin Norberg, \$593.43; Northern Lakes, \$383.06; Silverstone Ventures (Ginger Orth), \$66.70; Todd Paumen, \$120.00; Lorilee Payne, \$49.64; Nicholas Polman (Amanda Polman/Randy Cuka), \$691.05; Kenneth Wittinger (Denise Qunell), \$145.91; Donald Jude (Jenny Saucedo), \$626.87; Silverstone Ventures (Donald & Connie Schauf), \$169.87; Kenneth Wittinger (Joe Silva), \$108.01; Kenneth Wittinger (Robert Svoboda), \$114.16; Matt Tangen, \$122.50; Donald Jude (Jonell Van Dorp), \$97.50; Video Closet, \$97.15; Douglas Vikingson, \$129.78; Jennifer Gleason (Ann Wille), \$192.60; Jesse & Angela Wilson, \$37.08; Bane Properties (Tom & Cindy Zander), 48.93. All present voted aye.

Encroachment Permit – Frank Dean, LLC

Page1 reported that the Council received a copy of the Encroachment Permit for Frank Dean, LLC, to place a sign in the city's easement on the property located at Lot 6, Block 1, Jude's Industrial Park. The permit allows for the construction, operation and maintenance of the sign only. Frank Dean, LLC, said they will be responsible for the removal of said sign should the City require work to be done in the easement area. A motion was m/s/p, Messina/Northenscold, approving the Encroachment Permit with Frank Dean, LLC.

Old Business/Directive

Wright County Amateur Radio Society – Park Ordinance

Page1 stated that the Council received a copy of the amended Park Ordinance, which included the following: changes in park hours, which would require a permit, possible fees, to be reviewed on a case by case basis by the Council; the addition of skate park rules and regulations; and amending the penalty section. A lengthy discussion was held regarding: permit process, collection of fees, and case by case decision by Council on permit applications. Any reservations for the parks during regular park hours, 7:00 a.m. to 10:00 p.m. will continue to be handled by city staff. A motion was m/s/p, Kelly/Dircks, to adopt **Resolution #R2007-49**, to approve the amended Park Ordinance as presented. All present voted aye. Page1 will prepare a Summary Publication for the next meeting. The Wright County Amateur Radio Society will be invited to the next meeting.

Volunteer – Wright County – Northwest Quadrant Plan

Northenscold volunteered to serve on this committee. A motion was m/s/p, Dircks/Messina, to appoint Northenscold to serve on the Wright County Northwest Quadrant Plan Committee, authorize pay at the regular committee rate for meetings, and receive reports from Northenscold of committee activity. Northenscold abstained from voting.

McAlpine Property

Tabled until the next meeting.

Resolution – Sherburne/Wright County Cable Communications Commission II - Restated Joint and Cooperative Agreement

Messina stated this was tabled from the last meeting to receive input from Northenscold. Northenscold stated that he read the agreement and that since other cities with larger revenue are paying their franchise fees and PEG fees to the Cable Commission, he concurs. A motion was m/s/p, Dircks/Northenscold, to adopt **Resolution #R2007-50**, approving the Sherburne/Wright County Cable Communications Commission II – Restated Joint and Cooperative Agreement. All present voted aye.

Danielson’s Overlook Estate Concerns

Messina stated this issue was tabled at the last meeting to have staff look at concerns. A lengthy discussion was as follows: length of building permits for 2 unfinished buildings; remaining sod/seed work; grading on slopes in the backyards; number of trees in the development; remaining work on project; estimated cost of remaining work; concern about 2 unfinished property; review of Development Agreement; and as built surveys to check elevations before Certificate of Occupancy is issued. A motion was m/s/p, Messina/Dircks, directing staff and attorney to look at Development Agreement and other issues concerning this development.

Administrative Issues

Hruby stated the Council received a memo regarding the 2008 Proposed Budget and Levy, which was adopted in September resulting in a tax rate of 40.187. The proposed budget and levy should be reduced by \$90,000, which will result in a tax rate of 34.686, which is similar to last year’s rate of 34.395. The amount shown on the proposed property tax notice for 2008 from the County, which property owner’s received this week, is at the tax rate of 40.187. This amount will be reduced when the final budget and levy is approved in December. The Truth in Taxation public hearing is on December 4, 2007 at 7:00 p.m.

The February 5, 2008 Council meeting will begin at 5:00 p.m. due to the change in caucus date. No meetings can be held after 6:00 p.m.

Hruby reported that the City received notification that the Small City Grant submitted to SCDP was denied. Hruby reported that Meyer stated that the State has committed additional resources to MN Economic Development by creating Strategic Entrepreneurial Economic Development Program (SEED), which will provide State matching grants to help revitalize downtowns.

Messina requested a Council Workshop to be held on Thursday, November 29, 5:00 p.m. at Ney Park.

Open Forum

None

Agenda Additions

None

Adjournment

A motion was m/s/p, Dircks/Kelly, to adjourn the meeting at 8:13 p.m.

Attest,

City Clerk/Treasurer